



RESEARCH OFFICER: (LEAD) CLINICAL ACADEMIC

(3 Year Contract)

Desmond Tutu HIV Centre

Department of Medicine

Faculty of Health Sciences

The Desmond Tutu HIV Centre (DTHC), based in the Faculty of Health Sciences, is committed to the pursuit of excellence in research, treatment, training and prevention of HIV and related infections in Southern Africa. This full-time 3-year fixed-term contract position will be based at Emavundleni Research Centre in Crossroads, Cape Town. The main purpose of this position is to render efficient and effective clinical care to volunteers on research studies.

Requirements:

- MBChB and HPCSA registered
- 2 or more years' work experience in the clinical research environment
- Current lead or supervisory role within the clinical research environment
- Demonstrated clinical knowledge
- Excellent ability to build interpersonal relationships
- Strong client focus
- Ability to lead a team
- Strong work ethic and integrity
- Detail oriented and capable of completing study documentation legibly and accurately
- Willingness to perform clinical admin tasks which forms a significant part of the job
- Computer skills: Email, Microsoft word, Excel, Powerpoint

Advantageous:

- Competence in IUD and Contraceptive Implant insertion
- Current GCP certificate
- Experience with managing clinical staff (doctors and nurses)

Responsibilities:

- Taking care of healthy volunteering participants, sometimes having minor alignments
- Conduct Clinical Procedures to ensure that participants are managed according to the study protocol, site specific SOPs and South African department of Health guidelines.
- Adherence to study protocol and study specific procedures manual to ensure that all sponsor specified metrics with respect to accrual, retention, participant safety, QC rate, adverse/serious adverse event reporting, study procedures completion and protocol deviations are met.
- Study Administration as per site and sponsor specific documents (protocol, SOPs, study specific procedures manual) and as per GCP guidelines to ensure that study documentation is accurate and complete with the aim of producing reliable and credible research data. In addition, adherence to HSP guidelines to ensure ethical study conduct.
- Supervision and management of clinical staff including doctors and nurses

Applicants will be remunerated on the Academic Clinical pay scale.

To apply, please e-mail the below documents in a **single pdf file** to Ms Vathiswa Mbangi at recruitmet05@uct.ac.za

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete.

Only shortlisted candidates will be contacted and may be required to undergo a competency test.

Telephone: 021 650 3003

Website: <http://www.health.uct.ac.za/fhs/research/groupings/hivcentre>

Reference number: E18261

Closing date: 13 July 2018

UCT is committed to the pursuit of excellence, diversity and redress in achieving its equity targets. Our Employment Equity Policy is available at <http://www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf> For this post we seek particularly to attract black (African, Coloured or Indian) South African candidates.

UCT reserves the right not to appoint.