



DRIVER

(Payclass 04; Full-time; 12-month contract)

Department of Paediatrics & Child Health

Faculty of Health Sciences

The Department of Paediatrics and Child Health is recruiting a **Driver** for the Drakenstein Child Health Study (DCHS), a birth cohort study based in Paarl. This post will be a full-time **12-month contract post**. The incumbent will be based in **Paarl** and will do trips in and around Paarl and Cape Town.

Requirements include:

- Grade 12/Matric equivalent
- In possession of a valid South African Driver's License
- Two years' experience as a Driver (transporting passengers)
- One year experience driving for a clinical research study
- Able to navigate and be familiar with Paarl, Cape Town and surroundings
- Fluent in English and isiXhosa
- Must be punctual
- Ability to work under pressure and within time constraints
- Physical ability to lift and move heavy equipment
- Good interpersonal, communication and time management skills
- Must possess a positive and professional attitude, with a customer centric outlook

Advantageous:

- General Computer Literacy
- Knowledge of Good Clinical Practice (GCP)
- Experience transporting clinical specimens

Responsibilities include:

- Driving to destinations to drop off and/or collect participants and/or study supplies as instructed by line manager
- Collecting specimens across Paarl sites and transporting them to Cape Town labs
- Transporting staff for training/meetings/home visits
- Adhering to the rules and regulations as provided concerning the use of company vehicles
- Completing necessary study documentation including daily travel logs, maintenance checklists, and the monthly routine spot check forms as prescribed.
- Establish and maintain good relationships and communication structures with staff onsite
- Perform any reasonable ad-hoc duties as requested by management

The annual cost of employment, including benefits is between R217 206 and R255 538.

To apply, please e-mail the below documents by **22 November 2024** in a **single pdf file** to Sandisiwe Noholoza at sandisiwe.noholoza@uct.ac.za

- UCT Application Form (download at <https://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number (**DCHS-Driver2024**) are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete.

Only shortlisted candidates will be contacted and may be required to undergo competency and pre-placement-medical assessments.

Telephone: 021 658 5805

Website: <http://www.paediatrics.uct.ac.za/>

Reference number: E241118

Closing date: 27 November 2024

"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at www.uct.ac.za/downloads/uct.ac.za/about/policies/eepolicy.pdf."

UCT reserves the right not to appoint.