



**RESEARCH ENROLLED NURSE**  
(Payclass 07; Full-Time, 12- month contract)  
**DEPARTMENT OF PATHOLOGY**  
**DIVISION OF IMMUNOLOGY**  
**FACULTY OF HEALTH SCIENCE**

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**Introductory paragraph**

The Department of Pathology invites suitably qualified and experienced applicants to apply for the full-time, 12-month contract position of Research Enrolled Nurse. The main purpose of this position is to lead all clinical sample collections and to assist with the management of the participants in the ongoing maternal and paediatric research studies at the unit. The successful incumbent will spend most of their time at the Khayelitsha Site B Maternity and Obstetrics Unit Center.

**Requirements for the job:**

- Qualification and Registration with the South African Nursing Council (SANC) as an Enrolled or Registered Nurse
- 2 years' nursing experience in Primary Health Care and or Pediatrics
- At least one year's experience doing HIV/AIDS counselling
- Nursing experience within a research environment
- Experience using the REDCap database
- Attention to detail and time-management skills
- Administrative experience
- Ability to work well under pressure and to maintain effectiveness during changing conditions
- Ability to work harmoniously with youth of diverse backgrounds
- Ability to work in a team and to be able to foster a collaborative relationship with local clinics and hospitals
- Computer literacy with sound knowledge of email, word processing and internet
- Experience in CPR, nursing care and usage of medical equipment
- Fluent in English and isiXhosa (verbal and written)
- Strong verbal, written and interpersonal communication skills
- Must be detail-orientated

**The following will be advantageous:**

- Phlebotomy skills in infants
- GCP certification
- Experience in pediatric research
- Drivers License

**Responsibilities:**

- Performing clinical procedures such as phlebotomy
- Performing all study activities according to Good Clinical Practice standards.
- Performing rigorous collection and labeling of all study related samples including
- Assisting Study Coordinator's in day to day clinic functions, including assisting in maintaining efficient clinic flow and providing administrative assistance.
- Performing all medical observations for physical examinations and ensuring that all results are received, and chart noted accordingly.
- Performing other client care procedures as required.
- Entering data on electronic and paper case report forms and processing.
- Performing Quality Control (QC) checks on CRFs and source documents.
- Maintaining and ordering stock when required
- Call clients who require a follow up health check as identified during their clinic visit
- Attending all necessary trainings, meetings and calls.
- Liaise with Monitors when required

The annual cost of employment, including benefits (*where applicable*), is between R242 404 and R444 945.

**To apply**, please e-mail the below documents in a **single pdf file** to Brandon Perumaul at [brandon.perumaul@uct.ac.za](mailto:brandon.perumaul@uct.ac.za)

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo an assessment.

**Telephone:** 021 6501974                      **Website:** [www.uct.ac.za](http://www.uct.ac.za)

**Reference number:** E241226                      **Closing date:** 10 January 2025

*UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at [www.hr.uct.ac.za/hr/policies/employ\\_equity](http://www.hr.uct.ac.za/hr/policies/employ_equity)*

**UCT reserves the right not to appoint.**