



## ACADEMIC PLANNING AND QUALITY ASSURANCE MANAGER

(Payclass 11; Permanent)

## INSTITUTIONAL PLANNING DEPARTMENT (IPD)

The Institutional Planning Department (IPD) invites applications for the position of **Academic Planning and Quality Assurance Manager**.

IPD is responsible for university-wide processes related to strategic and enrolment planning, academic programme development, quality assurance, and institutional research and analytics. The department comprises two units: Academic Planning and Quality Assurance (APQA) and the Institutional Information Unit (IIU).

We are seeking a highly skilled individual to manage UCT's academic quality assurance processes, with a focus on internal reviews, national reviews, and programme accreditation, as key quality assurance mechanisms. This role is critical to ensuring the integrity of UCT's academic offerings and in promoting quality enhancement through policy development, review analysis, and stakeholder engagement. The position requires strong data literacy skills to enable the effective use of quality related data. This includes supporting evidence-based decision-making, monitoring and interpreting trends in quality findings, and guiding improvement initiatives. The role reports to the Head: Academic Planning and Quality Assurance and is an integral part of a collaborative team.

For detailed information on this post, please view the job description on the following link: ([view](#))

To view and apply for this position, please visit the UCT Jobs site [View](#) (For Internal Applicants) and [View](#) (For external Applicants) to create a profile and to submit your application.

**Closing date:** 03 October 2025

**Reference:**

ID 1147

UCT is a designated employer and is committed to the pursuit of excellence, diversity and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at [www.hr.uct.ac.za/hr/policies/employ\\_equity](http://www.hr.uct.ac.za/hr/policies/employ_equity)

When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email [popia@uct.ac.za](mailto:popia@uct.ac.za).

**The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.**