



University of Cape Town Lung Institute

MAINTENANCE FACILITATOR

The University of Cape Town Lung Institute (www.lunginstitute.co.za), requires applications for an experienced **MAINTENANCE FACILITATOR*** who is proactive and able to work in a fast-paced, deadline-driven environment.

The purpose of this role is to repair and maintain buildings, facilities, and equipment (both indoors and outdoors) to ensure that all infrastructure, grounds, and assets remain in good working condition, safe, and well-maintained.

Minimum Requirements:

- Grade 12 / Matric (advantageous)
- Post-matric qualification in a recognized trade (advantageous)
- 3–5 years in maintenance/handyman role. Must be able to use various machinery, tools and products for maintenance of the equipment, building, and property
- Must have a Code 8 drivers license and own vehicle
- Computer Literacy (advantageous)
- Strong attention to detail and high work standards
- Adaptable, flexible, and observant
- Problem-solving ability and strong time management
- Able to follow instructions and prioritize tasks effectively
- Good interpersonal skills with a positive attitude
- Physically fit, with ability to climb ladders and handle equipment
- Knowledge of health and safety requirements
- Competence in using power tools and basic carpentry/electrical skills
- Security-conscious
- Clear Criminal Record

Responsibilities include (but not limited to):

- Carry out repairs and maintenance on buildings, equipment, and office furniture.
- Proactively identify maintenance needs and take corrective action.
- Ensure safety standards are met across facilities and grounds.
- Assist with monthly vehicle inspections and servicing.
- Oversee landscaping, gardening, and irrigation systems.
- Manage suppliers, contractors, and maintenance consumables.
- Keep accurate records of expenses and maintenance activities.
- Provide ad-hoc support such as collections, deliveries, and recycling projects.

Additional Information:

- Full-Time, 40 hours week
- 12-month Fixed Term Contract
- Position will be based at the UCT Lung Institute in Mowbray, Cape Town

To apply, interested applicants are requested to [click here](#) to complete the online application process with a **cover letter and updated CV, including 2 to 3 contactable references**

Closing Date: 26 September 2025

Only shortlisted candidates will be contacted. Should you not receive a response within 30 days of the closing date, please consider your application unsuccessful.

EMPLOYMENT EQUITY STATEMENT

The University of Cape Town Lung Institute is committed to equity in our employment practices and reserves the right not to appoint. The selection process will be guided by the Employment Equity Plan and Targets of the University of Cape Town Lung Institute (Pty) Ltd.

POPIA STATEMENT

Please note that when applying for any position, reference checks will be completed, and personal information defined in the protection of personal information. Act 4 of 2013 will be processed. In applying for this position, applicants will be deemed to have consented to such processing as defined in the policy statement.

***Please Note: This Position is not on UCT Conditions of Service.**